

# **SAC & FOX CASINO POSITION DESCRIPTION**

**POSITION TITLE:** Slot Attendant

**DEPARTMENT:** Slots

**STATUS:** Full Time, Permanent

**SALARY RANGE:** 8

**LEVEL OF RESPONSIBILITY:** Reports to Slot Supervisor

## **DESCRIPTION OF WORK:**

Assist Slot Supervisor in guest service and public relations on the slot floor. Responsible for ensuring that customers have sufficient coin to play machines, answer general questions about machine play, identifies and refers problems or complaints to immediate supervisor.

## **SPECIFIC RESPONSIBILITIES:**

1. Provide quality Guest Service.
2. Corrects coin, hopper and bill acceptor jams.
3. Completes hopper fills.
4. Completes hand pays and jackpot pays.
5. Resolves minor guest disputes.
6. Follows all policies and procedures.
7. Keeps the Casino clean.
8. Assist Slot Supervisor and above with special projects and assignments.
9. Completes other duties as directed by Slot Supervisor.

## **MINIMUM QUALIFICATIONS:**

**EDUCATION:** High School Diploma or GED Certificate.

**EXPERIENCE:** One-year experience as a Slot Attendant or satisfactory completion of Sac & Fox Slot Attendant Training course. Cash handling experience preferred.

**KNOWLEDGE/ABILITY/SKILLS:** Must be able to perform simple mathematical computations and write legible. Personable, guest oriented, work well with public.

**NECESSARY SPECIAL REQUIREMENTS:**

Must be at least 18 years old.

Must be available for any and all hours/days and be able to rotate shifts if required. Must be able to stand continuously for 8 hours and work in a smoking environment. Must be able to lift 60 pounds.

**OCCUPATIONAL HAZARD:**

In the Entertainment Industry, one may be subject to work environment containing excessive noise, smoke and stress.

This description is an accurate representation of the duties and requirements of the position.