

SAC & FOX CASINO POSITION DESCRIPTION

POSITION TITLE: Bartender

DEPARTMENT: Food & Beverage Department

STATUS: Regular, Full Time

SALARY RANGE: 5

LEVEL OF RESPONSIBILITY: Reports to Food and Beverage Supervisor

DESCRIPTION OF WORK:

Learn and remain familiar with menu and bar beverage items and pricing.
Develop and maintain proficiency in cash register operations and cash handling.
Must have working knowledge of drink preparation and back bar experience.
Must be able to comprehend basic slot machine operation and provide guest service to gaming customers. Be alert, friendly and able to assist customers with courtesy and promptness.

SPECIFIC RESPONSIBILITIES:

1. Cashiers are responsible for cash drawer.
2. Provide quality alcoholic beverages in a prompt manner, monitor and restock section/area and condiment counters.
3. Able to enforce and comply with all State and Federal liquor laws as stated in the Compact.
4. Complete all side work in a timely and satisfactory manner to insure a clean, neat work area with adequate supply level.
5. Maintain clean bar tops, coffee areas, walls, floors, etc.
6. Avoid serving watered down beverages or cold coffee, tea, etc.
7. Provide change for slot playing customers and communication skills relating to slot operations.
8. Notify Slot Attendants for machine malfunctions and jackpots.
9. Promotes good inter-departmental relations.
10. Maintain an accurate accountability of daily tips.
11. Complete other duties as directed by Food and Beverage Supervisor or above.

MINIMUM QUALIFICATIONS:

EDUCATION: High School Diploma or G.E.D. Certificate.

EXPERIENCE: previous experience as a bartender and cash handling.

KNOWLEDGE/ABILITY/SKILLS: Knowledge of State and Federal liquor laws.
Ability to produce a wide variety of alcoholic and non-alcoholic beverages, to count and administer cash transactions properly.
Must possess excellent guest service and organizational skills.

NECESSARY SPECIAL REQUIREMENTS: Must be 21 years old. Must be available for any and all hours/days and be able to rotate shifts if required. Compliance with Casino Internal Control Policies and procedures as they pertain to this position.

OCCUPATIONAL HAZARD: In the Entertainment Industry, one may be subject to work in an environment containing excessive noise, smoke and stress.

This description is an accurate representation of the duties and requirements of the position.